

SANBORN REGIONAL SCHOOL DISTRICT

SRSD File: DIDA

ASSET CAPITALIZATION

Statement of Purpose

The purpose of this policy is to establish categories and limits for recording assets of the district.

Statement of Policy

The Sanborn Regional School District shall classify capital expenditures as capital outlays within the fund from which the expenditure was made in accordance with Handbook II from the State of New Hampshire Department of Education. For the purposes of recording fixed assets of the School District, the valuation of assets shall be based on historical costs, when available.

When the historical cost cannot be determined, the value shall be fixed by estimation based on those assets which are currently in existence. In the event an expenditure was made from more than one account, the expenditure shall be classified in the fund from which the majority of the expenditure was made. If the expenditures were equal, the account which would most likely replace the item would be selected.

The School District shall record acquisitions, disposals and transfers of Fixed Assets in accordance with generally accepted accounting principals. An asset register shall be maintained either in hard copy or in a computer format to record the capital assets of the School District.

Related policy: DID

Effective: August 27, 2003

Reaffirmed: October 15, 2008